



Forncett Parish Council

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Dear Councillor,

You are hereby summoned to attend the meeting of the Forncett Parish Council to be held on
Tuesday 19th December 2023 commencing at 7.30pm at Forncett Village Hall
for the purpose of transacting the following business

Anne Rayner, Clerk

Agenda

1. To consider apologies for absence.
2. To receive any declarations of interest.
3. To approve the minutes of the last meeting (16th November 2023).
4. To consider matters arising from the minutes (for information only)
5. Open forum, to hear from members of the public including, if available, a report from District Councillor Kim Carsok and County Councillor Catherine Rowett.
6. To consider planning applications: None to report
7. To report planning comments agreed via email between meetings:
 - a) 2023 / 0022 – Merrie Robertson Memorial Cottage, Low Rd – Two storey front extension and single storey rear extension – No objections
8. To hear of planning decisions and information:
 - a) 2023 / 2844 Forncett Primary School – single storey extension incorporating offices – Approved
9. To hear an update re FENS
10. To hear a report – electricity system Operator meeting
11. Parish Partnership Scheme 2024 / 25
12. Ongoing Highways issues – including grit bins, school parking, Low Rd / Station Rd junction
13. Station Rd land – report for information
14. To consider the appointment of an internal auditor for the current financial year and to receive a quote for the fee
15. To receive the financial report and consider the approval of the following payments:
 - a) Clerk salary December 2023 : £513.34
 - b) Clerk pension November 2023 : £ 96.22
 - c) HMRC – Clerk tax Q3 : £291.17
 - d) Village hall grant – balance : £586.47
 - e) Norfolk ALC – Councillor training : £ 36.00 (inc. VAT)
 - f) S Leavesley – E-noticeboard : £ 52.91
16. To consider correspondence:
 - a) South Norfolk Village Clusters Housing Allocation Plan
17. Items for information and comment
18. To confirm the date of the next meeting as Thursday 18th January 2024.