



# Forncett Parish Council

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Dear Councillor,

You are hereby summoned to attend the annual meeting of the Forncett Parish Council to be held  
on **Thursday 18 May 2023 commencing at 7.30pm at Forncett Village Hall**  
for the purpose of transacting the following business

Anne Rayner, Clerk

## Agenda

1. To receive all Councillor acceptance of office forms.
2. To elect a Chairman for the forthcoming year and to receive the Chairman's declaration of acceptance of office.
3. To elect a vice-chair and receive their declaration of acceptance of office.
4. To consider apologies for absence.
5. To receive any declarations of interest.
6. To approve the minutes of the last meeting (20 April 2023).
7. To consider matters arising from the minutes (for information only)
8. Open forum, to hear from members of the public including, if available, a report from District Councillor Kim Carsok.
9. To consider planning applications:
  - a) 2023 / 1159 – Balcara, Long Stratton Rd – Demolition of existing extension and replacement single storey extension. Replacement of windows and doors.
  - b) 2023 / 0953 – The Beeches, St Edmunds Close – Conversion of existing garage to annexe, front and side extension to house, erection of cart lodge and installation of 3 photovoltaic arrays.
10. To hear of planning decisions: None to report
11. To report planning comments agreed via e-mail in between meetings: None to report
12. To resolve that Forncett Parish Council meets the relevant qualifying criteria and therefore adopts the General Power of Competence.
13. To consider KYC (Know Your Customer) correspondence from Barclays Bank
14. To hear information relating to Gigabit Broadband
15. To review the following policies – Financial Regulations and Statement of Internal Control
16. To agree meeting dates for the forthcoming year.
17. To hear information relating to the Village Hall Trustees
18. To consider proposals for donations: a) Air Ambulance (In Memory of Cllr Barry Duffin) and b) St Peter's Church (in respect of cleaning of outdoor facilities)
19. To receive the financial report and consider the approval of the following payments:

a) Clerk salary May 2023	: £244.65 (adj. for £81.40 o'payt Apr 23)
b) Clerk pension May 2023	: £ 61.12
c) Community Heartbeat Trust	: £378.00
d) Forncett Flyer grant	: £800.00
e) Gallagher Insurance	: £471.52
20. To consider correspondence: None to report
21. Items for information and comment
22. To confirm the date of the next meeting as Thursday 15 June 2023.

11/05/2023