



# Forncett Parish Council

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Dear Councillor,

You are hereby summoned to attend the meeting of the Forncett Parish Council to be held on  
**Thursday 16<sup>th</sup> March 2023 commencing at 7.30pm at Forncett Village Hall**  
for the purpose of transacting the following business

Anne Rayner, Clerk

## Agenda

1. To consider apologies for absence.
2. To receive any declarations of interest.
3. To approve the minutes of the last meeting (16 February 2023).
4. To consider matters arising from the minutes (for information only)
5. Open forum, to hear from members of the public, also District & County Cllr.
6. To consider planning applications:
  - a) 2023 / 0431 – The Cottage, Bustards Green – Extension to rear of property
  - b) 2023 / 0207 – Church Farm Barns, Low Rd – Erection of gate at end of driveway
7. To hear of planning decisions:
  - a) 2022 / 2300 – Broad Barn, Northfield Rd – Photovoltaic panels on garage – Approved
  - b) 2022 / 1880 – The Granary, Northfield Rd – Increase size of hayloft and include pv panels on roof – Approved
8. To report planning comments agreed via e-mail in between meetings:
  - a) 2023 / 0422 – Endways, Low Rd – New double carport
9. To review the timetable for the May 2023 Parish and District Council elections.
10. To hear information relating to the clerk's annual review.
11. To consider a donation request from Norfolk Age UK
12. To consider the village hall grant
13. To hear plans relating to the Coronation celebrations.
14. To review the following policies:
  - a) Financial risk management policy
  - b) General risk management policy
  - c) Sickness absence policy
  - d) Standing Orders
15. To receive the financial report and consider the approval of the following payments:
  - a) Clerk salary Mar 2023 : £318.42
  - b) Clerk pension Mar 2023 : £ 59.67
  - c) HMRC Q3 tax : £238.20
  - d) Clerk expenses Oct 22 – Mar 23 : £156.00
16. To consider correspondence: None to report
17. Items for information and comment
18. To confirm the date of the next meeting as Thursday 20 April 2023, commencing immediately after the Annual Open Meeting.