

Forncett Parish Council  
Minutes of the meeting of the Parish Council  
held at Forncett Village Hall on Thursday 17 March 2022 at 7.30pm

In Attendance: Cllr B Frith (Chairman) Cllr B Humphreys, Cllr A Coleman, Cllr G Barnes, Cllr S Allen, Cllr D Bezkorowajny

District and County Councillor Barry Duffin  
7 members of the public

1. **To welcome a guest representative from the Lord Lieutenant's office with regard to the community plaque presentation** – Stewart Blackburn was welcomed to the meeting. Julia Fromings-Hill was also present, as a representative of the FENS group who provided help and support to residents during the covid pandemic. After a short speech, Julia accepted the plaque for the village, on behalf of the parish council.
2. **To consider apologies for absence** – Apologies were received and accepted from Councillor Welsby and the Clerk.
3. **To receive any declarations of interest** – The Chairman declared a non-pecuniary interest in item 7a on the agenda.
4. **To approve the minutes of the last meeting (17 February 2022)** – The minutes were approved without alteration and signed as correct by the Chairman.
5. **To consider matters arising from the minutes (for information only)** – Litter pick information has been received from South Norfolk Council and the litter pick date for Forncett is confirmed as Saturday 26<sup>th</sup> March from 9.30am. Meeting place is at the village hall.
6. **Open forum, to hear from members of the public, also District & County Cllr Barry Duffin.**  
Councillor Duffin said that, as the new financial year approaches, a new range of Community and Member grants were available and he would be happy to supply village groups with details. Council Tax bills have recently been sent out. Increases are rarely welcomed but are less than some departments were seeking. A pilot trial scheme to restrict traffic outside six schools at peak times would be monitored closely and any further roll-out would be dependent on feedback.  
Cllr Duffin also reported on his communications with Highways earlier in the day following another email of complaint about inaction over the water ad potholes on the road at the Spring Lane / Low Road junction. Further work has, apparently, been authorised for the new financial year.  
The Chair of Governors of Forncett School was present at the meeting and gave further details of the School's bid to join the St Benet's Multi Academy Trust, explaining the perceived advantages and reasons for the proposal. A new Head is joining the school at Easter.  
A member of the public expressed concern at the state of verges, hedges and ditches on Cheney's Lane. Councillors hoped that occupiers would tidy up as necessary and appropriate.

7. **To consider planning applications:**
  - a) **Mill House, Mill Cottage Annexe, Long Stratton Rd – Ground and first floor extensions to side and rear** – The Chairman displayed the usual planning papers on the screen without comment. Councillors discussed the application and agreed they had no objections.
8. **To hear of planning decisions:**
  - a) **2020 / 0703** – Land north of Walnut Tree Cottage, Low Road – Erection of two storey dwelling – It was noted that the appeal relating to this planning decision has been dismissed.
9. **To report planning comments agreed via e-mail in between meetings:**
  - a) **2022 / 0249 - The Granary Northfield Rd – Revision to the design of the previously approved glazed link (2021 / 1848), other minor revisions to the boarding and render locations, additional of Juliet balcony and oak surrounds to doors** – Councillors raised no objections to this application.
  - b) **2022 / 0251 – as per 2022 / 0249 shown above but covering the listed building status** – Councillors raised no objections to this application, subject to the satisfaction of the listed buildings officer
  - c) **2022 / 0252 – The Granary, Northfield Rd – Installation of new security cameras** – Councillors raised no objections to this application.
10. **To review the following policies:**
  - a) **GDPR policies (encompassing Records Management, Risk Assessment, Destruction of Records, Retention of Records and Privacy Policy)** – The policies were reviewed and there were no recommendations for change.
  - b) **SAM2 Management Policy & Risk Assessment** – This policy was reviewed and it was agreed no changes were necessary.
11. **To confirm Re-declaration compliance with The Pensions Regulator** – The re-declaration with the Pensions Regulator was completed on 7 March 2022.
12. **Platinum Jubilee – outcomes of the meeting held on 11 March** – The Chairman gave a brief summary of the meeting held on 11 March. It was agreed that the aim of the celebrations is to bring the community together with a range of events. The official celebration period is Thursday 2 June – Sunday 5 June and all households are encouraged to decorate houses and gardens with a Jubilee theme. The remainder of the programme will be as follows:  
**Thursday 2 June** – Jubilee Beacon lighting at the Tank Museum at 9.30pm approx. People will be welcome to take picnics, chairs from late afternoon / early evening and the provision of music is being looked in to.  
**Saturday 4 June** – Forncett Family Jubilee Celebration to be based at the Village Hall from about 1pm onwards. Early plans include stalls representing village groups and possibly games, sports and entertainment. St Peter's Church bells will be rung in the afternoon.  
**Sunday 5 June** – Street parties, to be arranged between residents. Forncett Industrial Steam Museum will be open from 11am – 5pm for a Jubilee Themed Steam Up.

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**13. To receive the financial report and consider the approval of the following payments:**

Ch. No.	Amount	Payee	Notes
SO	£ 286.66	A Rayner	March salary
DD	£ 53.74	A J Bell	March pension contribution
BACS	£ 251.13	A Rayner	Expenses Oct 21 – Mar 22
BACS	£ 267.84	NALC	Annual subscription (to be paid after 1 <sup>st</sup> April)
BACS	£ 71.12	B Frith	Expenses
Dr card	£ 214.93	HMRC	Q4 clerk tax (inc 13p debit card surcharge)

**14. To consider correspondence : Email from National Grid** – This advises that a renewal of cables, together with a programme of refurbishing and replacing pylons will be taking place between Bramford and Norwich over the next 18 months. 198 pylons are included in the programme over 62 km. Landowners are being contacted to arrange access and road closures etc.

An email had been received from a resident requesting a contribution to the cost of attendance at an international Scout event in South Korea in 2023. Members wished him well in this exciting venture, but regretted that our Grant Awarding Policy does not allow grants to individuals.

**15. Items for information and comment** – The clerks' annual review has been completed and a recommendation of one additional incremental point (to point 22) was proposed, which councillors accepted. The national pay award from April 21 has still not been agreed but when this is known backdates pay and pension figures can be implemented.

The Environment Agency are visiting on 23<sup>rd</sup> March to plan further investigation into the flooding. There are ongoing issues with water on the footpath running alongside the sewage works and it is proving difficult to make contact with Anglian Water regarding this matter.

A member of the public reported that a new hedge had recently been planted right next to the road at a house on Long Stratton Road. The recently erected fence at the same site had been referred to Highways and this additional change would be reported again.

**16. To confirm the date of the next meeting as Thursday 21 April 2022** – The Annual Open Meeting will commence at 7pm, immediately followed by the parish council meeting.