



# Forncett Parish Council

01508 570700

email: forncettclerk@gmail.com

Dear Councillor,

You are hereby summoned to attend the annual meeting of the Forncett Parish Council to be held on **Thursday 20 May 2021 commencing at 7.30pm at Forncett Village Hall** for the purpose of transacting the following business

Anne Rayner, Clerk

**MEMBERS OF THE PUBLIC WISHING TO ATTEND MUST CONTACT THE CLERK BY TUESDAY 18 MAY 2021 AT THE LATEST SO THAT SEATING ARRANGEMENTS CAN BE DETERMINED. MASKS WILL BE REQUIRED.**

## Agenda

1. To elect a Chairman for the forthcoming year and receive the Chairman's declaration of acceptance of office.
2. To elect a vice-chair and receive their declaration of acceptance of office.
3. To consider apologies for absence.
4. To receive any declarations of interest.
5. To approve the minutes of the last meeting (15 April 2021).
6. To consider matters arising from the minutes (for information only)
7. Open forum, to hear from members of the public, including reports from District and County Councillors.
8. To consider planning applications – None to report
9. To hear of planning decisions – None
10. To report planning comments agreed via e-mail in between meetings – None
11. Christmas Eve flooding – update
12. To confirm the CIL contribution to the Parish Partnership signs
13. Policy reviews: Statement of Internal Control
14. To receive and approve the internal audit report
15. To declare that FPC is an exempt authority within the definition contained in the Local Audit (Smaller Authorities) Regulations 2015 and confirm exemption for 2020 / 21
16. To approve the Annual Governance Statement
17. To consider and approve the Accounting Statements for 2020 / 21
18. To consider the village hall grant for the 2021 / 22 year
19. To consider the approval of the following payments:
  - a) Clerk salary May 2021 : £356.86
  - b) Came & Co : £374.10
  - c) Forncett Flyer – Grant : £800.00
  - d) A Barnes – Internal Audit : £ 66.00
20. To consider correspondence:
  - a) NCC verge cutting policy
21. To agree meeting dates for the forthcoming year.
22. Items for information and comment
23. To confirm the date of the next meeting as Thursday 17 June 2021