



Forncett Parish Council

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Dear Councillor,

You are hereby summoned to attend the annual meeting of the Forncett Parish Council to be held
on Thursday 21 May 2020 commencing at 7.30pm held remotely
for the purpose of transacting the following business

Anne Rayner, Clerk

Agenda

1. To elect a Chairman for the forthcoming year and receive the Chairman's declaration of acceptance of office.
2. To elect a vice-chair and receive their declaration of acceptance of office.
3. To consider apologies for absence.
4. To receive any declarations of interest.
5. To approve the minutes of the last meeting (April 2020).
6. To consider matters arising from the minutes (for information only)
7. Open forum, to hear from members of the public, including reports from District and County Councillors.
8. To consider planning applications:
 - a) 2020 / 0814 – Lime Tree Farm, Long Stratton Rd – removal of concrete render, replacement of timber frame structure, insulation and lime finish render.
9. To hear of planning decisions – None
10. To report planning comments agreed via e-mail in between meetings:
 - a) 2020 / 0703 – Land North of Walnut Tree Cottage – Erection of two storey dwelling
11. To consider the insurance renewal quotation and confirm insurance details.
12. Policy reviews: Statement of Internal Control
13. To receive and approve the internal audit report
14. To declare that FPC is an exempt authority within the definition contained in the Local Audit (Smaller Authorities) Regulations 2015 and confirm exemption for 2019 / 20
15. To approve the Annual Governance Statement
16. To consider and approve the Accounting Statements for 2019 / 20
17. To receive the RFO report and consider the approval of the following payments:
 - a) Clerk salary May 2019 : £341.82
 - b) Came & Co : £364.66
 - c) Forncett Flyer – Grant : £800.00
18. To consider correspondence – None to report.
19. To agree meeting dates for the forthcoming year.
20. Items for information and comment
21. To confirm the date of the next meeting.

14/05/2020