

Forncett Parish Council
Minutes of the meeting of the Parish Council
held at Forncett Village Hall on Thursday 21 February 2019 at 7.30pm.

In Attendance: Cllr B Frith (Chairman) Cllr B Humphreys, Cllr A Coleman, Cllr D Welsby, Cllr S Jackson

Parish Clerk Anne Rayner
District Councillor Barry Duffin
11 members of the public

1. **To consider apologies for absence** - Apologies were received and accepted from Councillors Barnes and Allen. County Councillor Spratt had also passed on his apologies.
2. **To receive any declarations of interest** – None to declare.
3. **To approve the minutes of the last meeting (17 January 2019)** – The minutes were approved without alteration and signed as correct by the Chairman.
4. **To consider matters arising from the minutes (for information only)** – The Chairman confirmed that the latest set of minutes to the end of 2017 had been bound. The cost was £10 which will be reimbursed. The date of the litter pick for Forncett has been confirmed as Saturday 6 April 2019.
5. **Open forum, to hear from members of the public, including reports from District and County Councillors** – District Councillor Duffin confirmed that the new chief executive of the joint Broadland and South Norfolk Councils is in place and the first joint committee has been formed, which is Scrutiny. The recent budget meeting held at the South Norfolk Council offices was held up for approximately 30 minutes due to a group of protestors who also attended a recent meeting at the County Council.
6. **To consider planning applications and information** – None
7. **To hear of planning decisions** – None
8. **To report planning comments agreed via e-mail in between meetings:**
a) 2018 / 1944 – Land at Tawny Farm – Proposed erection of 3 no detached two storey dormer style dwellings with garages – Members of the public present voiced their concern regarding this application and asked that the parish council strengthen their comments which were submitted to the District Council. Following discussion, the parish council agreed that they would submit additional comments referring to the legal agreement relating to the holiday lets at the site and asking the district council to ensure that they will be vigilant in making sure that the agreement will be enforced in line with regulations.
9. **To agree the date for the Annual Parish Meeting** – The National Association of Local Councils have advised parishes not to hold their Annual Parish Meeting in April, due to restrictions relating to the forthcoming elections on 2 May. The parish council agreed to hold their Annual Parish Meeting before the parish council meeting on 16 May, with a start

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time of 7pm. As the May meeting is likely to be quite busy, it was agreed that contributors to the Annual Parish Meeting be asked to keep their reports brief, to a limit of 250 words.

10. **To make arrangements for the clerks annual review** – It was agreed that the Chairman and Vice-Chairman would undertake the clerk's annual review immediately before the March meeting. Councillors were invited to submit any relevant comments to the Chairman.
11. **Forncett St Mary Broadband update** – Although the new cabinet has been installed at the bottom of Cheney's Lane, there appears to be an issue with the electrical supply. The latest information is that it is still hoped that the cabinet will go live at some point between April and June 2019.
12. **Neighbourhood Support Plan** – Phil Whiscombe reported that residents offering help and been matched with residents who may potentially need help and the contact details are held by the co-ordinators at either end of the village. A printed record will also be held in a locked container at two local centres, in case of total power failure. It was agreed that the cost of the containers would be met by the parish council. A contact and 'handy information' list has been prepared, with a view to including it as an insert in the Forncett Flyer. Julia Fromings-Hill is speaking to the contact at South Norfolk Council to see if any help is available with printing these inserts. Phil confirmed that the group has decided on a name of Forncett Emergency Neighbour Support (FENS).
13. **To hear information regarding Anglian Water roadworks** – The Chairman reported that Long Stratton Road should be closed from the following Monday morning (25 February) for several weeks. However, a member of the public reported that the information available on www.roadworks.org had recently changed and although roadworks were showing, the road was not actually showing as closed. The Chairman confirmed that he had met with the Highway engineer and shown him the potential issues with drivers potentially diverting via Tabernacle Lane, so perhaps the full closure had been reconsidered.
NB Since the meeting it has confirmed that the road closure will go ahead, in accordance with the original intention.
14. **Review the 'SAM2 Management Policy and Risk Assessment'** – Phil Whiscombe helped with updating this document, to ensure it reflects what actually happens. The parish council agreed to adopt the updated document. The Chairman thanks Phil and the rest of the SAM2 team for their work.
15. **To receive the RFO report and consider the approval of the following payments:**

Ch. No.	Amount	Payee	Notes
100191	£ 319.51	A Rayner	Feb salary
100192	£ 30.00	British Red Cross	Donation

The financial report and both payments were unanimously approved.

16. To consider correspondence:

a) Donation request from British Red Cross – Following consideration, it was agreed to make a donation of £30.

b) Re planning application in Swainsthorpe – This matter was raised and some concerns discussed, however, it was agreed not to submit any planning comments at this time.

c) Carers Matter Norfolk – This joint NHS and County Council initiative is asking for awareness of its work to be raised. The clerk will include the information in the Flyer report.

17. Update on ongoing matters and outstanding issues

a) Village Hall – The band has changed for the event on March 16th due to illness but a new band has been booked and tickets are selling well.

b) Highways and Public Rights of Way – The Chairman, Councillor Welsby, highways engineer, school headteacher and governor with health & safety responsibility all met at the school recently to discuss any possible options to improve the parking situation. Highways have confirmed they will paint an H bar on the road from the corner, up to the bus shelter with a sign on the bus shelter appealing parents not to park on the H bar. It was agreed to rule out extending the footpath either further down Aslacton Rd or further on to Low Road, with a view that if parents don't respect the footpath and park on it, it could potentially make matters worse. The parish council agreed that they would consider a flashing 20mph sign as part of the parish partnership scheme next year. The clerk will contact Westcotec to ask about an electrical supply or if such a sign would work sourced by solar power.

Finally, the Chairman reported that two 'public footpath' signs have recently been removed.

c) SAM2 report – As parking and safety around the school has been discussed again lately, some of the latest information from the SAM2 is very disappointing, in that only 19% of cars on Mill Road were travelling within the speed limit.

18. Open forum, to hear from members of the public – Nothing to report.

19. To confirm the date of the next meeting as 21 March 2019.

There being no further business, the meeting closed at 8.55pm.