

Forncett Parish Council
Minutes of the meeting of the Parish Council
held at Forncett Village Hall on Thursday 17 January 2019 at 7.30pm.

In Attendance: Cllr B Frith (Chairman) Cllr B Humphreys, Cllr A Coleman, Cllr G Barnes, Cllr S Allen, Cllr S Jackson

Parish Clerk Anne Rayner
District Councillor Barry Duffin
County Councillor Bev Spratt
5 members of the public

1. **To consider apologies for absence** – Apologies were received and accepted from Cllr Welsby.
2. **To receive any declarations of interest** – None to report.
3. **To approve the minutes of the last meeting (20 December 2018)** – The minutes were approved without alteration and signed as correct by the Chairman. The Chairman also advised that the latest years of minutes from January 2010 to December 2017 would be taken to be bound and then kept with the rest of the minutes which date back to 1894.
4. **To consider matters arising from the minutes (for information only)** – Nothing to report.
5. **Open forum, to hear from members of the public, including reports from District and County Councillors** – District Councillor Barry Duffin reported that outgoing chief executive Sandra Dineen has left South Norfolk Council and the new joint chief executive, Trevor Holden, has started in post. Councillor Duffin also reported that he has not yet received confirmation that he will be the candidate for Forncett ward for the elections in May 2019.

County Councillor Bev Spratt confirmed that Highways have dealt with the tree with ash dieback at the end of Orchard Close. Thanks to additional funding, Highways have made excellent progress with road repairs recently and reported pot holes should now be dealt with within around five working days. There are, however, major problems with the capital budget at Norfolk County Council and both childrens and adult services need to find significant funds to cover the cost of wage increases. A member of the public mentioned a fly tipping problem on the concrete pad on Cheney's Lane and also some large oil cans have been dumped near the waterworks on Tabernacle Lane. The Chairman confirmed he would report both of these issues via the South Norfolk Council online reporting form.

Councillor Spratt confirmed that the NCC parish partnership scheme is continuing and encouraged Forncett to apply for any suitable schemes or improvements. The Chairman confirmed that he is due to meet the Highways engineer at the school to see if any ideas could bring any relief to the school parking issue. Councillor Humphreys asked if there was any possibility for contributing to the purchase of a trailer to be used for village events, as Dick Barnes currently hires one in for events like the fete. Obviously maintenance and insurance considerations would need to be taken into account. Councillor Spratt confirmed he may be willing to make a contribution towards this and suggested to the parish council that if they owned something like this, they could consider hiring it to surrounding villages

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for their events. Councillor Humphreys confirmed that he will ask for more information, including estimated costs etc.

Julia Fromings-Hill was present to give an update on the emergency plan. A register has been created of those residents who have indicated that they may need assistance in an emergency / power cut / extreme weather conditions etc and also those that have offered assistance. A buddy scheme has been suggested, in order that the people receiving help will know the people who will be helping them, before an incident happens. The information will be updated annually, via an appeal in the Flyer. Su Leavesley and Sandy Barnes have offered to be the co-ordinators for either end of the village. Julia stressed that this is to be put into place at the time of an emergency only and is not a general shopping / medicine collection service although if the scheme could be extended in the future to those who are in a need of a little extra assistance, that would be fantastic. The Chairman thanked Julia very much for all the effort she has put in to this.

6. **To consider planning applications and information – None**
7. **To hear of planning decisions – None**
8. **To report planning comments agreed via e-mail in between meetings – None**
9. **To receive information regarding the timetable for local elections (May 2019) –** Parish and District Council election will take place on 2 May 2019. Information will be circulated nearer the time but the key dates are as follows: Notice of elections will be published on 19 March 2019. Nomination papers must be hand delivered to South Norfolk Council by 3pm on 3 April 2019.
10. **Bennett Homes £1500 – updated information –** The clerk wrote to the three suggested recipients of this money and all three have gratefully accepted the funds. Long Stratton High School will be purchasing new netball hoops. Little Tractors playgroup will purchase outside play equipment and Forncett Junior School will be putting the money towards an all weather running track. The parish council agreed the payments should be authorised immediately.
11. **Review the ‘General Statement of Policy – Health & Safety’ –** The parish council agreed that this needs no amendment.
12. **To receive the RFO report and consider the approval of the following payments:**
The financial report, circulated prior to the meeting, was approved. The payment was unanimously authorised.

Ch. No.	Amount	Payee	Notes
100186	£ 319.51	A Rayner	Jan salary
100187	£ 500.00	Forncett Playgroup	Donation
100188	£ 500.00	Forncett Junior School	Donation
100189	£ 500.00	Long Stratton HS	Donation
100190	£ 30.00	Norfolk Citizens Advice	Donation

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13. To consider correspondence:

a) Donation request from Norfolk Citizens Advice – Councillors unanimously approved a donation of £30 and authorised that the payment be made immediately.

14. Update on ongoing matters and outstanding issues

a) Village Hall – The New Year's Day walk was a huge success. New lights have been installed at the hall, with a dimmer facility. The next event is a band and sausage and mash supper on 16th March and the fete is planned for 29th June. If anyone knows of anyone who may be prepared to lend marquees for the fete, please do let the parish council know. The clerk will ask if SNC still loan theirs out.

b) Highways and Public Rights of Way – The footpath signs will shortly be inspected and straightened up, if necessary. It is hoped that steps will be installed in the steep bank accessing FP30 off Tabernacle Lane. The ditch behind the Methodist Church is blocked, this has been reported to Highways. The annual litter pick was discussed and the date of 6 April 2019 was agreed.

c) SAM2 report – Phil Whiscombe submitted a short report which confirmed that the new stretch of 40mph limit on Station Road shows that 78.3% of vehicles were travelling within the speed limit. Of those that were speeding, only 6.5% were exceeding 45mph.

15. Open forum, to hear from members of the public – Nothing further to report.

16. To confirm the date of the next meeting as 21 February 2019.

There being no further business, the meeting closed at 8.30pm.