

Forncett Parish Council  
Minutes of the meeting of the Parish Council  
held at Forncett Village Hall on Thursday 20 December 2018 at 7.30pm.

In Attendance: Cllr B Frith (Chairman) Cllr B Humphreys, Cllr A Coleman, Cllr G Barnes, Cllr D Welsby, Cllr S Allen, Cllr S Jackson

Parish Clerk Anne Rayner  
8 members of the public

**1. To consider apologies for absence – All Councillors present.**

The Chairman reported on the very sad news that since the last meeting was held, former Councillor Graham Gale has passed away. Although not a Councillor for a particularly long time, his contribution was significant and he was always so willing to help out. The Chairman reported that the amount of people at Graham's funeral showed the high regard he was held in. He will be very much missed.

**2. To receive any declarations of interest – None to declare.**

**3. To approve the minutes of the last meeting (15 November 2018) – The minutes were approved without alteration and signed as correct by the Chairman.**

**4. To consider matters arising from the minutes (for information only) –** Councillor Coleman reported that another meeting had taken place regarding the Emergency Assistance Plan, to assess the forms received and agree a way forwards. It is hoped someone will volunteer to be a co-ordinator, should the emergency plan ever need to be put into action, to ensure no duplication of tasks and that the right people receive the appropriate help.

**5. Open forum, to hear from members of the public, including reports from District and County Councillors – No comments.**

**6. To consider planning applications and information:**

**a) 2018 / 2611 & 2612 – The Granary, Northfield Rd – Erection of single storey and two storey extensions –** The applicants were present at the meeting and gave a brief summary of the plans. The parish council agreed they supported the application, subject to the satisfaction of the listed buildings officer.

**b) 2018 / 2710 - Change of use from public toilet to A1/A3/A5 use class with retained provision of unisex toilet | Public Toilet Block Swan Lane Long Stratton Norfolk –** The parish council were made aware of this application by a concerned resident and it was agreed that the parish council would submit comments objecting to the application. Councillors agreed that, given the planned development for Long Stratton, the removal of most of the public toilets seemed short sighted and the remaining provision would be inadequate. The planned use for retail units also seems unlikely, given the existing empty retail premises in the village. Finally, as there are plans for just one toilet to remain, there were concerns regarding what would happen if that toilet were out of order.

**7. To hear of planning decisions:**

**a) The Grove, Wacton Rd – Conversion of former agricultural building to residential dwelling**

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– Approved

**b) 6 The Poplars – Retrospective application re cladding – Approved**

- 8. To report planning comments agreed via e-mail in between meetings – None**
- 9. To agree the precept for the 2019 / 20 year** – Following receipt of the tax base information from South Norfolk Council, the parish council agreed that the precept be set at £12000 for the 2019/20 year. The clerk will submit the form accordingly.
- 10. School Parking** – Unfortunately the planned meeting at the school regarding parking had to be postponed. It has been rearranged towards the end of January.
- 11. To agree an appropriate spending plan for the £1500 payment from Bennett Homes, in lieu of the play equipment at Hunts Meadow** – The £1500 payment has been received from Bennett Homes. A proposal was made to donate £500 to Little Tractors Play Group, Forncett Primary School and Long Stratton High School, as these are the three main educational providers for Forncett. It was agreed that the clerk would contact each organisation in the new year and ask if a donation could be put to good use, perhaps towards play equipment, toys and games or sports kit.
- 12. To receive the RFO report and consider the approval of the following payments:**  
The financial report was circulated prior to the meeting. The following payments were unanimously approved:

Ch. No.	Amount	Payee	Notes
100180	£ 319.51	A Rayner	Dec salary
100185	£ 9.00	HMRC	Q3 tax

- 13. To consider correspondence:**
- a) Joint planning service** – A questionnaire has been received relating to the merged planning provision between South Norfolk Council and Broadland Council. It was agreed that the parish council would provide a response confirming that as much information as possible should be available online. A further comment related to the search provision which is currently not very user friendly.
- b) Tacolneston Facilities Initiative** – A leaflet was included as an insert in the recent edition of the Tacolneston Times which suggests that both Forncett and Tacolneston Parish Councils may be aware of and / or supporting certain initiatives. The Chairman made Councillors aware of this, in case any questions were raised by residents.
- 14. Update on ongoing matters and outstanding issues**
- a) Village Hall** – The recent bingo event was very well supported. The ‘New Year’s Day’ walk is the next event and the Chairman stressed that the walk doesn’t have to be completed in order to join in at the village hall for refreshments afterwards.
- b) Highways and Public Rights of Way** – The 30mph sign at the top of Mill Road was laying by the side of the road. This was reported to Highways a few weeks ago and has recently been moved, so will hopefully be replaced soon.

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**c) SAM2 report** – Phil Whiscombe reported that the first data from the new 40mph section on Station Road will shortly be available.

**15. Open forum, to hear from members of the public** – It was noted that the markers have been set out for the start of the construction of the new roundabout at Hempnall crossroads.

**16. To confirm the date of the next meeting as 17 January 2019.**

There being no further business, the meeting closed at 8.20pm.