

Forncett Parish Council  
Minutes of the meeting of the Parish Council  
held at Forncett Village Hall on Thursday 20 September 2018 at 7.30pm.

In Attendance: Cllr B Humphreys (Chairman), Cllr A Coleman, Cllr G Barnes, Cllr D Welsby, Cllr S Allen

Parish Clerk Anne Rayner  
District Councillor Barry Duffin  
7 members of the public

1. **To consider apologies for absence** – Apologies were received and accepted from Councillor Brian Frith.
2. **To receive any declarations of interest** – Councillor Barnes declared an interest in items 13 and 14 on the agenda and Councillor Coleman declared an interest in item 12.
3. **To approve the minutes of the last meeting (19 July 2018)** – The minutes were approved without alteration and signed as correct by the Chairman.
4. **To consider matters arising from the minutes (for information only)** – Nothing to report.
5. **Open forum, to hear from members of the public, including reports from District and County Councillors** – District Councillor Duffin reported that the proposed amendments to the Forncett Ward will be proceeding and the ward will consist of Forncett, Tacolneston, Hapton, Tharston and Wacton.
6. **To consider planning applications:**
  - a) **2018 / 1604 – Sandpit Farm, Overwood Lane – Conversion of existing garage to annex, proposed erection of outhouse building, proposed erection of 1 large garden shed & 1 small garden shed** – Councillors agreed they had no objections to this application, subject to SNC imposing the usual condition ensuring that the proposed annex remain part of the main house and cannot be sold in the future as a separate dwelling.
  - b) **2018 / 1844 – The Grove, Wacton Road – Conversion of former agricultural building to a residential dwelling** – Councillors raised no objections to this application.
  - c) **2018 / 1944 – Tawny Farm, Station Rd – Proposed erection of 5 no detached two storey dormer style dwellings with garages** – Whilst generally supportive of this application, Councillors did raise some concerns regarding highways safety at the access point and also noted that the existing holiday lets are subject to certain conditions, with South Norfolk Council will presumably take into account.
  - d) **2018 / 1881 – Lime Tree Farm Bungalow, Long Stratton Rd – Erect fence in gap on east boundary line** – Councillors raised no objections to this application.
7. **To hear of planning decisions** – None
8. **To report planning comments agreed via e-mail in between meetings:**
  - a) **2018 / 1624 – Church of St Mary, Low Rd – Replacement of bitumen felt roof coverings** – no objections

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9. **To acknowledge Councillor resignation** – Councillor Graham Gale has resigned from the parish council. It was agreed that the clerk would write to Graham, thanking him for all his work.
10. **To confirm CIL report for 2017-2018 submitted to SNC** – The CIL report has been submitted to SNC, in time for the 31 December deadline.
11. **St Mary's war memorial maintenance** – Maintenance has been carried out to the war memorial, in advance of the winter.
12. **Advance of village hall grant due in November** – The early release of the second part of the village hall grant, usually due in November, was authorised. Crockery has been purchased which the parish council hereby gift to the village hall.
13. **To consider grant request towards new Church noticeboard** – This was discussed and the parish council decided not to contribute, in this instance.
14. **To consider a grant request towards churchyard maintenance at St Peter's & St Mary's** – The parish council authorised a grant of £600 towards the maintenance of the churchyards at St Peter's and St Mary's.
15. **To receive the RFO report and consider the approval of the following payments:**

The RFO report is not available as the clerk has not been able to obtain a bank statement from Barclays.

Ch. No.	Amount	Payee	Notes
100168	£ 639.02	A Rayner	Aug & Sep salary
100169	£ 139.00	A Rayner	6 months expenses
100170	£ 9.20	HMRC	Q2 tax
100171	£1228.50	A Smith	Village hall windows
100172	£ 637.98	Upper Tas Valley PCC	Churchyard and wreaths

16. **To consider correspondence:**
  - a) **Residents Parking Issues** – Following previous correspondence from SNC regarding possible permit parking options, the District Council have sent a follow up letter suggesting alternative options, if parishes did not consider permit parking may be appropriate for their area. Councillors felt there would be little point in adopting any of these methods, as there is no-one prepared to take responsibility for enforcement action. It was agreed that the clerk would respond accordingly.
  - b) **Annual Review of Small Schools** – For information – this is the standard annual letter from Norfolk County Council regarding reviews of small schools with less than 105 pupils.
  - c) **Allotments query** – Permission has been requested from the landowner for authority to shoot rats at the allotments. This has been given by the landowner, subject to being undertaken in a lawful way. The police and the landlord of the pub will be notified, in order

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that they are aware.

**17. Update on ongoing matters and outstanding issues**

**a) Village Hall** – The new windows have made a big difference to the hall, all concerned are very pleased indeed with the work. A very successful music evening was held on 15 September and tickets are selling well for the murder mystery play on 20<sup>th</sup> & 21<sup>st</sup> October. The village hall trophy quiz night will be on 10 November.

**b) Highways and Public Rights of Way** – County Councillor Spratt has raised a couple of queries, one about the culvert under Valley Farm Lane and also about an ash tree at the bottom of Orchard Close. As Councillor Spratt was not present, the clerk will try to get more details.

**c) SAM2 report** – Phil Whiscombe has reported little difference in the statistics this time. Highway have installed a new post on Long Stratton Road, so this can be used as a new SAM2 location. The new 40 mph speed limit is in force on Station Road, so it is hoped to site the sign in this location as well, at some point in the future. It was agreed to purchase two additional sets of brackets, in order to facilitate this.

**18. Open forum, to hear from members of the public** – A member of the public asked, now that all of the houses at Hunt's Mead have been sold, if it would be possible for all the flags and banners to be taken down. A query was also raised about the maintenance of the boundary hedge on the road at the approach from Long Stratton. The clerk will contact South Norfolk Council regarding these queries.

**19. To confirm the date of the next meeting as 18 October 2018.**

There being no further business, the meeting closed at 8.40pm.