

Forncett Parish Council  
Minutes of the meeting of the Parish Council  
held at Forncett Village Hall on Thursday 16 February 2017 at 7.30pm.

In Attendance: Cllr B Frith (Chairman) Cllr B Humphreys, Cllr A Coleman, Cllr D Welsby, Cllr G Gale, Cllr S Allen

Parish Clerk Anne Rayner  
10 members of the public

1. **To consider apologies for absence** – Apologies were received and accepted from Cllr Barnes. District Councillor Duffin also sent his apologies.
2. **To receive any declarations of interest** – None to declare
3. **To approve the minutes of the last meeting (19 January 2017)** – The minutes were approved without alteration and signed as correct by the Chairman.
4. **To consider matters arising from the minutes (for information only)** – The Chairman confirmed the date of the litter pick as Saturday 25 March 2017. This will start at the village hall at 9.30 am.
5. **Open forum, to hear from members of the public, including reports from District and County Councillors** – The Chairman invited comments from members of the public but confirmed that if anyone was present to comment on a specific agenda item, comments would be accepted at that point as well.
6. **To consider planning applications, including:**
  - a) **2017 / 0244 – Kingsmuir, Low Road – New vehicular access** – Councillors unanimously agreed there were no objections to this application.
  - b) **2017 / 0194 – Telecommunications Tower, Northfield Rd – 18m high tower** – The Chairman talked through the application and then invited comments from neighbours present at the meeting. The application was strongly objected to by neighbours for many reasons, including:
    - Proximity of proposed site to neighbours, as little as 20mtrs in parts
    - View of mast from listed buildings
    - Lounge / living areas are upstairs in the properties concerned, with windows facing the proposed site
    - Concerns over possible health risks / implications
    - Would bring an urban feel to a rural setting
    - Concerns relating to wildlife

Councillors discussed the application at some length and resolved that the parish council would object to the application. Members of the public were encouraged to submit their own comments directly to South Norfolk Council, within the advertised time limits.

7. **To hear of planning decisions:**
  - a) **2016 / 2810 – Tas Ray, Station Road – Lawful Development Certificate – Approved**

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8. **To report planning comments agreed via e-mail in between meetings:**  
**None to report**
9. **To appoint an internal auditor for the 2016/17 financial year end** – The clerk reported that Pauline James has confirmed she is available to undertake the internal audit again this year. Her fee has increased by £1 per hour, to £29 per hour and the audit will take two – three hours. Councillors approved the appointment of Mrs James.
10. **To consider the Community Governance Review** – The parish council needs to be prepared to submit a response, when the consultation is open. South Norfolk Council are holding another meeting about this on 22 February, which Cllr Welsby confirmed she will attend.
11. **To agree the date of the annual parish meeting as 20 April 2017** – The clerk will send out invites to the Annual Parish Meeting, which will be held immediately before the April parish council meeting.
12. **To consider a request for a donation from N & N Association for the Blind** – Councillors considered this request and agreed to donate £25.00
13. **To confirm arrangements for the annual appraisal for the clerk** – The Chairman advised that for the past few years he, Cllr Humphreys and the clerk have met in advance of the March meeting, in order to undertake a review for the clerk. The Chairman invited Councillors to submit any comments they may have relating to the employment and work of the clerk to him, in advance of the meeting.
14. **To receive the RFO report and consider the approval of the following payments:**  
The financial report was circulated in advance of the meeting. It was noted that the lottery grant for the new defibrillator has been received. Mention was made of this in the EDP today.

Ch. No.	Amount	Payee	Notes
100105	£269.35	A Rayner	February 2017 salary
100106	£ 25.00	N & N Association for the Blind	Donation

15. **To consider correspondence:**
- a) **UK Power Network – vulnerable residents assistance** – UKPN are appealing for help in building a register of vulnerable residents who may need assistance in the event of a power cut. It was agreed to leave some leaflets at the village hall, some in the noticeboard by the school and some at the Jolly Farmers pub. The clerk will also include this in the Flyer report.
- b) **Hornsea Project Three Offshore Wind Farm** – Further information is being provided following the first round of consultations.

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**a) Village Hall** – The murder mystery play is taking place this weekend. The next event is the pudding night on 18<sup>th</sup> March.

**b) Highways and Public Rights of Way** – Nothing to report.

**c) SAM2 report** – Phil Whiscombe reported that, whilst the latest placement on Norwich Road has shown some improvement, with 60% of vehicles within the speed limit, Mill Road has shown an increase from 61% to 71% of vehicles speeding. This is particularly disappointing given the proximity of the school. The clerk will contact the police again, to ask for a police presence.

**16. To receive reports from:**

**a) Safer Neighbourhood Police Team Report** – Information is being circulated in a new format, which does not appear to be particularly helpful for individual parishes, as it does not contain specific parish information.

**17. Open forum, to hear from members of the public** – No further comments.

**18. Date of the next meeting is confirmed as Thursday 16 March 2017 to commence at 7.30pm**

There being no further business, the meeting closed at 8.50pm