

Forncett Parish Council
Minutes of the meeting of the Parish Council
held at Forncett Village Hall on Thursday 15 June 2017 at 7.30pm.

In Attendance: Cllr B Frith (Chairman) Cllr B Humphreys, Cllr A Coleman, Cllr G Barnes, Cllr D Welsby, Cllr S Allen

Parish Clerk Anne Rayner
District Councillor Barry Duffin
County Councillor Bev Spratt
5 members of the public

1. **To consider apologies for absence** – Apologies were received and accepted from Cllr Gale.
2. **To receive any declarations of interest** – Cllr Barnes declared an interest in item 6b on the agenda.
3. **To approve the minutes of the last meeting (18 May 2017)** – The minutes were approved without alteration and signed as correct by the Chairman.
4. **To consider matters arising from the minutes (for information only)** – The Chairman reported that approval has been received from the National Lottery to site the defibrillator at the village hall, rather than the phone box on Low Road. The parish council will still be proceeding with the adoption of the phone box.
5. **Open forum, to hear from members of the public, including reports from District and County Councillors** – District Councillor Duffin reported that South Norfolk on Show will be held at the Long Stratton council offices on 2nd July. There is no response from the District Council as yet regarding any 2018 commemorative event funding but Cllr Duffin will report back as soon as he hears further.
6. **To consider planning applications**
 - a) **2017 / 1238 - Chequers, High Rd – amendment to roof eaves of permission 2017 / 0545** – Councillors raised no objections to this application.
Cllr Barnes left the room.
 - b) **2017 / 1324 - Southgate Lodge, Station Road - Building for animal welfare and equipment security** – Cllrs considered the plans and raised no objections.
Cllr Barnes re-joined the meeting.
 - c) **2017 / 1052 – Tasmist, Station Road – Certificate of lawful use of the existing dwelling by non-agricultural occupier** – Following discussion, Councillors agreed that assuming the evidence provided is deemed satisfactory, they have no objections.
7. **To hear of planning decisions**
 - a) **2017 / 0718 - Former Chapel, Cheney's Lane - alterations - approved**
 - b) **2017 / 0775 - The Grove, Wacton Road - new garage roof - approved**
 - c) **2017 / 0785 - Brocks Water, Gilderswood Lane - extension – approved**
8. **To report planning comments agreed via e-mail in between meetings:**

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None

9. **Community Governance Review – progress** – The parish council submitted their comments, having been agreed following the April parish council meeting. Subsequent to this, contact was received on behalf of Tacolneston parish council suggesting that some Forncett End residents were interested in amending the parish border. The Chairman of Tacolneston parish council, present at the meeting, reported that he felt maintaining the status quo was preferable. Residents have been invited to submit their own comments, as part of the consultation, with details provided in the Forncett Flyer.
10. **To amend the Financial Regulations to allow for on line electronic payments and debit card payments to be made** – An additional paragraph has been added at paragraph 6.2, which gives the parish council the authority to make online or debit card payments.
11. **To receive the RFO report and consider the approval of the following payments:**
All three cheque signatories were present at the meeting and gave their approval for two online / debit card purchases to be made. The Chairman advised that the price of the fridge online fluctuates daily and therefore authority was given to spend up to £250.00 on this item.

The financial report was approved and all payments were unanimously approved.

Ch. No.	Amount	Payee	Notes
100117	£ 287.59	A Rayner	June 2017 salary
100118	£2130.00	Community Heartbeat Trust	Defibrillator
100119	£ 55.60	Post Office Ltd	Q1 tax
100120	£ 1.00	British Telecom	Low Rd Phone box adoption
Online	£ 376.76	Plumbnation	Water heaters
Online	£ 250.00 Up to	Appliances Direct	Larder Fridge

The parish council unanimously approved the donation of the water heaters and the larder fridge to the village hall.

12. **To consider correspondence – Letter from Historic England regarding the Forncett St Peter War Memorial** – Historic England have written to advise that the Secretary of State for Culture, Media and Sport are currently considering whether the Forncett St Peter War Memorial has special architectural or historical interest. The parish council have been invited to comment. The report is quite detailed and accurate and the parish council therefore agreed they would have no further comments to add.
13. **Update on ongoing matters and outstanding issues**
a) Village Hall – The fete is on 24 June between 1 – 4pm. The steam museum will be open and tractor and trailer rides between the two locations will be available. Further improvements have been made to the car park and the Chairman passed on his thanks to the parish council, on behalf of the village hall, for the donations.
b) Highways and Public Rights of Way, including reports of meeting with Highways Engineer

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and meeting of local footpath wardens – The Chairman reported that he met with Bob West, Highways Engineer, to discuss several issues, including the drainage on Tabernacle Lane. Permission was also obtained to undertake a bulb planting exercise on some of the verges in the village. Bob asked that bulbs be planted 1 metre in from the road and not at any obvious spots where they may cause a visibility issue. Cllr Allen agreed she will try to source some bulbs, in order to get together a group to carry out some planting in the Autumn. The parish council needs to keep a record of where the planting has taken place.

The Chairman reported that proposed sewer works due to take place imminently, between Forncett and Bunwell, have been postponed until October. County Councillor Spratt mentioned complaints from residents of William Lant Close about the noise caused by a loose Anglian Water drain cover. The clerk will follow this up.

Bob Smith, Chairman of Bunwell Parish Council, reported on a very successful meeting of footpath wardens and walkers. Bob is trying to arrange some clusters of parish councils who can work together to maintain their footpaths, without the meetings and correspondence becoming too big to manage. Bob passed on his thanks to John Wilde, footpath warden for Forncett and Tacolneston, for his help and advice. It was noted that John Wilde, Brian Frith, Graham Gale, Derek Hill and Terry Hickman-Smith have all carried out work on the footpaths, on a voluntary basis.

c) SAM2 report – Phil Whiscombe reported that the SAM2 machine has recorded over 540,000 vehicle movements, with 46% of those vehicles exceeding the speed limit.

d) Co-op community token scheme – Cllr Welsby provided further information about this scheme and agreed to investigate how to apply, with a view to any funds collected being used to manage the Station Road Land.

14. To receive reports from:

a) Safer Neighbourhood Police Team Report - including report from meeting with Police representatives at Long Stratton – The most recent figures available are for March 2017, which show two violent offences committed in the village.

The Chairman attended a recent police meeting at Long Stratton and was advised that parking enforcement issues are the responsibility of South Norfolk Council unless there is a safety issue. For parking at the school to be investigated, the District Council would need to attend and if they consider there is a safety issue, they will pass the matter on to the police. The clerk will contact SNC regarding this. The police also reported that most burglars access homes via doors and windows which have been left open by the householder and asked members of the public to remain vigilant.

15. Open forum, to hear from members of the public – No further comments.

16. Date of the next meeting is confirmed as Thursday 20th July to commence at 7.30pm.

There being no further business, the meeting closed at 8.55pm.