

Fornsett Parish Council
Minutes of the meeting of the Parish Council
held at Fornsett Village Hall on Thursday 17 March 2016 at 7.30pm.

In Attendance: Cllr B Frith (Chairman) Cllr B Humphreys, Cllr A Coleman, Cllr D Welsby, Cllr G Gale
Parish Clerk Anne Rayner
9 members of the public

- 1. To consider apologies for absence** - Apologies were received and accepted from Cllr. Barnes. District Councillor Barry Duffin also sent his apologies.
- 2. To receive any declarations of interest** – The Chairman declared an “other” interest in item 6b on the agenda, in that his son prepared the structural engineer report.
- 3. To approve the minutes of the last meeting (18 February 2016)** – The minutes were approved without alteration and signed as correct by the Chairman.
- 4. To consider matters arising from the minutes (for information only)** – The Chairman reminded everyone that the litter pick will be taking place on Saturday 2 April, meeting at the village hall for 9.30am.
- 5. Open forum, to hear from members of the public, including reports from District and County Councillors** – It was agreed to hear from members of the public at their point of interest on the agenda.
- 6. To consider planning applications, including:**
 - a) 2016 / 0457 – Tawny Farm, Station Rd – Variation of Condition 2 of planning consent 2013 / 0916 – Changes to external appearance and finishes – The plans were displayed and discussed by councillors and no objections were raised.
 - b) 2016 / 0528 – Agricultural buildings at Nivelle Farm, Station Rd – change of use of redundant agricultural building group to provide four individual holiday let units - The plans were displayed and discussed by councillors and no objections were raised.
 - c) 2016 / 0557 – The Grove, Wacton Rd – Variation of condition 2 of planning consent 2011/1136 – alterations to windows and proposed porch extension - The plans were displayed and discussed by councillors and no objections were raised.
 - d) 2016 / 0042 – 16 Bentley Rd – Proposed extension and alteration to existing dwelling - The plans were displayed and discussed by councillors and no objections were raised.
 - e) To hear planning updates relating to Hope Valley – The deadline for comments relating to the planning appeal has passed. Parish council comments have been submitted.
- 7. To hear planning decisions from South Norfolk Council**
 - a) 2016 / 0016 & 0017 Corner Farm, Low Rd – Approved
 - b) 2016 / 0074 – The Barn at the Croft, Cheney’s Lane – Approved
- 8. To hear information relating to the clerk’s annual review and salary recommendations –**
Following a successful appraisal, it was agreed to award the clerk one increment on the salary scale, moving on to point 23, with effect from 1 April 2016.

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9. To consider broadband provision at the village hall – The Chairman reported that he met with the treasurer of the village hall committee, in order to place the broadband order for the village hall, however, it transpired that there was actually a fault on the phone line into the village hall. This needs to be repaired before the order can proceed.

10. To consider any correspondence

a) **HM Queen Elizabeth 90th birthday commemorative medal** – The clerk provided an example of the commemorative medal, which is being offered for sale to schools and councils. Following discussion, the parish council resolved not to purchase any.

The Chairman also reported that the ladies Tour of Britain, on the leg from Southwold to Norwich, will be passing through Fornsett End on 15th June 2016.

11. To receive the RFO report and consider the approval of the following payments:

The financial report, circulated prior to the meeting, was approved. All payments were unanimously authorised.

Ch. No.	Amount	Payee	Notes
100063	£245.49	A Rayner	March 2016 salary
100064	£84.80	Post Office Ltd	Q4 clerk tax payment
100065	£185.03	A Rayner	Expenses Oct 15 – Mar 16
100066	£50.00	Community Action Norfolk	Annual membership

12. To consider co-option of a councillor – No volunteers at this time. The clerk will appeal again via the flyer.

13. To hear information relating to automatic enrolment from the Pensions Regulator – The clerk reported that she had recently received staging information from the pensions regulator relating to automatic enrolment. The clerk has completed the declaration on behalf of the parish council and received confirmation from the pensions regulator that the parish council do not have to enrol the clerk in a scheme at this time. The parish council will need to submit up to date information in three years.

14. To hear a report from the meeting of the NALC SNC parish councils – The Chair reported on a meeting called by the South Norfolk representatives of Norfolk ALC. Initially Richard Bacon MP spoke, mainly about housing and planning. Then County Councillor Bev Spratt gave a brief summary of the “Eastern Powerhouse” devolution situation. John Pennell (South Norfolk ALC rep) then spoke for the main section of the meeting, which was to highlight some concerns he had, mainly about the new constitution adopted by Norfolk ALC but also some issues relating to finances and meetings. The general consensus at the end of the meeting seemed to be that most parishes felt it would only be appropriate to have a Norfolk ALC member available to answer those concerns.
County Councillor Bev Spratt entered the meeting.

15. Update on ongoing matters and outstanding issues

a) **Village sign** – The completed sign is being reassembled and will shortly be replaced.

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- b) Village Hall** – Upcoming events include the “Mr & Mrs” evening on 19 March, an event on 22 May to celebrate the Queen’s 90th birthday, a beer fest and BBQ on 11 June and the annual fete on 25 June. The Village Hall events committee successfully applied to South Norfolk Council for a £400 towards the cost of the event on 22 May. The Village Hall AGM is being held on 26 April and any new volunteers would be made very welcome.
- c) Highways and Public Rights of Way** – Three fairly new footpath signs have been removed recently. This is very frustrating, given the hard work our footpath warden, John Wilde, puts into making sure the paths are accessible and easily located. Winter has certainly taken its toll on the roads, with Cheney’s Lane and Tabernacle Lane being highlighted as in particularly poor condition. County Councillor Spratt reported that Norfolk County Council have invested £500k in a new website, shortly to go live, which will not only enable members of the public to report potholes and other issues but will also allow the reports to be tracked and get a timescale for the work to be done. With regard to footpaths it was agreed that the Chairman and the footpath warden look into the cost of purchasing a mower to enable the footpath warden to keep some of the footpaths cut.
- d) Defibrillator** – both machines are installed and have been registered. A training session has been arranged for Thursday 28 April 2016, commencing at 7pm at St Edmunds church. It was agreed to display cards advising where the nearest defibrillators are at the Jolly Farmers, the village hall and the school. Councillors discussed the access code to the defibrillator cabinets and it was agreed the code should be given to everyone who attends the training session.
- e) SAM2 report** – Phil Whiscombe could not attend the meeting this month but did send some statistics from the SAM2. Highways have confirmed they would have no use for the data but it may be worth sending it to the police as it may show them where the most need is for actual speed patrols.

- 16. To receive reports from:**
- a) Safer Neighbourhood Police Team Report** – Crime in January 2016 is reported as one “other theft” and three “anti social behaviour”.
- 17. Open forum, to hear from members of the public** – County Councillor Spratt advised that a very active member of the TAFRA (Tacolneston and Forncett Recreation Association) will be leaving the area shortly and new recruits are required from both villages. Villagers in Tacolneston are keen to begin a fundraising effort to begin to replace the play equipment. The Chair suggested that the committee appeal through the Forncett Flyer. A further suggestion related to signage in the village, to distinguish between Forncett End, Forncett St Peter etc. The Chairman reported that Highways had been asked about this before and could not support the scheme (due to the nationwide scheme of decluttering the highways and verges) and also, the problem that the post office and “official” address system does not recognise Forncett End. However, a recent incident involving an emergency vehicle attending the wrong address “Near the Church” will be reported to South Norfolk Council, to ask if the addresses can be improved to be easier to identify.
- 18. Date of the next meeting is confirmed as Thursday 21 April 2016, to commence at approximately 8pm, after the Annual Parish meeting.**
There being no further business, the meeting closed at 9.15pm.